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## **Planning, Policy and Business Analysis**

**Position ID: 2017 – M – 410**

**Position Location: Washington Metro Area**

**Duration of Position: Full-Time**

**Security Clearance: TS/SCI Clearance REQUIRED**

(Active SCI within 2 years; SSBI current within 5 years)

**Need Date: Immediate**

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**Intelligence Consulting Enterprise Solutions, INC.** is looking for a **Planning, Policy and Business Analyst.**

### **Description:**

Advise and assist with strategic planning, policy and business analysis: support development of government mission and vision statements; perform trade studies and assess trades between functionality and security risk management; translate operational requirements and mission needs into technical terminology and specifications; formulate internal and/or external policy; provide assessment and recommendations of new policy or changes. Develop, apply, and validate operational metrics and performance risk assessments. Advise on planning, design, reconfiguration, maintenance, and alteration of equipment, buildings, and facilities dedicated to the geospatial intelligence enterprise. Assist the Government in establishing goal and objectives. Assist the government in establishing goal and objectives, mission and vision statements, policy or requirements statements and documents, or operating concepts. Support studies and assessments, and gather information to synthesize functional needs.

### **Required Qualifications:**

- Bachelor's Degree or equivalent experience within related field.
- 11 - 14 years of experience in a related field.
- Possess strong written and oral communication skill and can interact with department heads and managers.
- Experience as a primary author of mission and vision statements, policy or requirements statements or documents, or operating concepts.
- Strong customer service teaming skills; ability to collaborate in cross-functional team
- TS/SCI Clearance (with current SSBI favorably adjudicated within the last 5 years)

### **Desired Qualifications:**

- Graduate Degree or equivalent experience within related field.
- Demonstrated working knowledge of the NGA organization, leadership, programs, systems