



[Apply for this job](#)

Program Management Support

Position ID: 2016 – EM– 615

Position Location: Springfield, VA

Duration of Position: Full-Time

Security Clearance TS/SCI with Polygraph
(TS/SCI Clearance REQUIRED)

Need Date: Immediate

Intelligence Consulting Enterprise Solutions, INC. is looking for a Program Management Support.

Description:

Serves as a member of the team that:

- Assists the government with Program Management (Cost, Schedule, Performance, and Communications)
- Monitors and coordinates program resource allocations.
- Supports Government representatives at meetings.

Duties include:

The contractors shall provide support to the Program to ensure a cohesive agency-wide program addresses and resolves Property Plant and Equipment (PP&E) weaknesses identified during first independent audit.

Rewarding work, friendly colleagues, and the opportunity to contribute to our growth make Knowledge Link an exciting place to work. Welcome to an employee focused approach where you have a professional support team, one that can give you individual support when you need it. You will socialize at our happy hours and holiday parties which our employees love; and enjoy a broad selection of benefits which will fit your personal life. We invite you to apply and join our team of talented professionals!

Required Qualifications:

- Experience supporting IC elements/DoD.
- Experience in the area of Federal Information System Control Audit Manual (FISCAM).
- Assist in the development management level briefings and present briefings when necessary.
- Demonstrate problem solving skills that demonstrate a broad understanding of DoD/IC IT portfolio management and cost estimating principles.
- Understanding or previous experience with commercial Total Asset Management (TAM) practices.

An active TS/SCI clearance is a minimum requirement for this position.



[Apply for this job](#)

Desirable Qualifications:

- Excellent oral and written communication skills.
- Ability to work independently and as a team member under tight deadlines with changing priorities.
- Detailed work in Intelligence Community (IC).
 - Ensuring cohesive agency-wide program development and execution;
 - Assisting with Policy and Process changes;
 - Conducting performance assessments;
 - Assisting with resource management oversight; and
 - Assisting with budget execution.
- Bachelor's degree in the field of Business, Computer, and/or Finance/Budget.
- Work as part of an integrated Property Accountability, IT systems, and Financial reporting team to include direct interfacing with program offices.